

**B&B Gas Well Services, LLC
Health, Safety and
Environmental Manual**

FIRST AID/CPR PROGRAM

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Table of Contents

<u>Topic</u>	<u>Page</u>
1.0 Objective	3
2.0 Scope	3
3.0 References	3
4.0 Training	3
5.0 Responsibilities	3
6.0 Definitions	4
7.0 Hazard Determination	4
8.0 Engineering Controls	4
9.0 Procedures	4
10.0 Contract and/or Temporary Employees	5
11.0 Documentation	5
12.0 Forms	5

1.0 OBJECTIVE

The objective of the First Aid Program is to ensure adequate supplies and properly trained personnel are available for employees and visitors of B&B Gas Well Services, LLC should an injury occur. B&B will ensure that medical personnel are readily available for advice, consultation and emergency response. In the absence of a clinic or hospital near the workplace, a person or persons must be adequately trained to render first aid. First aid supplies shall be readily available at all locations. Where the eyes or body of any person may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes and body shall be provided within the work area for immediate emergency use.

2.0 SCOPE

This program is designed to provide prompt medical attention in the case of any injury or illness prior to commencement of any project.

- 2.1 The provisions of this Policy are applicable to all B&B employees and those contracted to B&B Gas Well Services, LLC (“B&B” or “the Company”) where applicable. This Policy applies to all personnel who work with or whose job responsibilities require them to be familiar with the contents of this Policy, whether they work at any B&B or customer facility or field location.
- 2.2 As with all Company policies and procedures, should our client's policies or procedures be more stringent than B&B's, then the more stringent policy or procedure should be considered, subject to B&B's evaluation and written approval by the B&B manager and as reasonably practicable, so long as it does not endanger the employee's life or health, nor endanger the environment or general public.
- 2.3 Management and the Health, Safety and Environmental (HSE) Coordinator will review and evaluate this Policy on an ongoing basis, or when operational changes within a facility occur that require revision. Effective implementation of this Policy requires support from all levels of Management within the Company. This written Policy shall be communicated to all personnel that are affected by it, and supersedes any similar policy.

3.0 REFERENCES

Occupational Safety and Health Administration, Department of Labor; 29 CFR 1910.151.

4.0 TRAINING

- 4.1 When locations are within the acceptable response time of outside providers of emergency services, B&B will rely on these professionals to provide emergency services in the workplace. However, B&B has elected to have employees trained to provide first aid and CPR and require them to perform these services as part of their job duties.

- 4.2 B&B locations that are not within a reasonable response time (those locations exceeding three to five minutes) of emergency first aid or medical services from an outside provider must have a sufficient number of trained employees to perform first aid and cardiopulmonary resuscitation (CPR). Those trained under the response time requirement must be expected and required as part of their job assignment to perform these services in the event of an emergency.
- 4.3 All Drivers and Equipment Operators are required to be trained in basic first aid and CPR. This covers treatment of minor injuries and basic emergency procedures for more serious injuries or health problems.
- 4.4 Employees who may be required to render first aid in a respiratory emergency or who may be required to work as standby personnel during confined space jobs shall also be trained in CPR.
- 4.5 All training shall be documented.
- 4.6 Training shall be conducted by a nationally accredited association (e.g., The American Red Cross, National Safety Council).

5.0 RESPONSIBILITIES

- 5.1 B&B management shall implement, support and enforce this program, and periodically review and evaluate its overall effectiveness, modifying it as appropriate.
- 5.2 B&B employees shall be familiar with and comply with the contents of this program.
- 5.3 Only those job designations listed in this section whose job duties require them to administer first aid or to respond to medical emergencies shall be covered under this program. For instance, employees who have been trained in CPR, but are not required to respond to medical emergencies or to administer first aid would do so as "Good Samaritans" only. ("Good Samaritans," however, should provide basic first aid and/or CPR to their level of training.)
- 5.4 It is the responsibility of the HSE Coordinator to conspicuously post emergency telephone numbers of a physician, hospital, ambulance and local authorities, and train all personnel on the location of the postings.
- 5.5 The employee has the responsibility as well as the authority to stop any job or task conducted in an unsafe manner and should immediately request Supervisor/HSE Coordinator involvement to rectify the issue. The employee's judgment call, when made in good faith and using good judgment, shall be considered commendable even though the conclusion of the investigation might be found to the contrary. However, if the judgment call was not made in good

faith and using good judgment, or was found to be insincere, the employee may be subject to disciplinary action in accordance with this Policy.

- 5.6 Enforcement of this Policy is the responsibility of each and every employee of B&B. For any violation of this Policy, whether willful or through negligence, the Designated Person In Charge, Immediate Supervisor, HSE Coordinator and/or Company Manager shall have the responsibility as well as the authority to pursue corrective action in accordance with this Policy.

6.0 DEFINITIONS

Designated Basic First Aid Provider - Employees designated as First Aid Providers by management.

Exposure Incident -refers to a specific exposure to the eye, mouth, other mucous membrane, non-intact skin or parenteral exposure to blood or other potentially infectious material that results from the performance of an employee's duties. A medical follow-up is required pursuant to an exposure incident.

Basic First Aid Provider - Employees who routinely work at remote locations where medical facilities are more than three to five (3 to 5) minutes away (emergency medical services).

Occupational Exposure - refers to reasonably anticipated skin, eye, mucous membrane, or parenteral (i.e., puncture) contact with blood or other potentially infectious body fluids or materials that may result from the performance of an employee's duties. Personal protective equipment is required to be worn when a potential occupational exposure exists.

7.0 HAZARD DETERMINATION

Any and all communicable diseases and bloodborne pathogens;

Any hazards associated with the scene (e.g., water, electricity, traffic, etc.);

Any hazards associated with the trauma (e.g., seizures, combativeness, etc.).

8.0 ENGINEERING CONTROLS

If it is reasonably anticipated that employees will be exposed to blood or other potentially infectious materials while using first aid supplies, B&B will provide appropriate personal protective equipment (PPE) in compliance with the provisions of the Occupational Exposure to Bloodborne Pathogens standard, 1910.1030(d)(3) (56 FR 64175). This standard lists appropriate PPE for this type of exposure, such as gloves, gowns, face shields, masks and eye protection. Refer to B&B's and's Personal Protective Equipment Policy found in the Company's Health, Safety and Environmental Manual.

9.0 PROCEDURES

- 9.1 First aid kits will be maintained at each location and in each company vehicle. All kits will be checked at least once per month as a minimum by the HSE Coordinator or immediate supervisor. The kits will be replenished as necessary, and will not be sent to an assignment in a depleted condition.
 - 9.1.1 The first aid kits will be contained in a weatherproof container with individually sealed packages of each type of item listed in Appendix II (as a minimum).
 - 9.1.2 Sufficient quantities relative to the size of the workforce will be maintained for minor emergencies such as cuts and skin abrasions.
- 9.2 Where the eyes or body of any employee may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes and body will be provided within the work area for immediate emergency use. This will include but is not limited to portable and fixed emergency eyewash stations.
- 9.3 Where installed, eyewash stations will be periodically inspected to ensure proper emergency operation.
- 9.4 Damaged or faulty equipment must be repaired immediately. When equipment is damaged, activities that might potentially require the use of the emergency stations must be ceased until repairs are made or a suitable temporary replacement emergency station must be installed.
- 9.5 All designated basic first aid and CPR providers shall comply with the provisions of B&B's Bloodborne Pathogens Program.

11.0 CONTRACT AND/OR TEMPORARY EMPLOYEES

The provisions of this procedure apply to all contract and temporary employees of B&B. Contract and temporary employees shall be trained and designated as basic first aid and CPR providers, and must provide current documentation.

11.0 DOCUMENTATION

- 11.1 Accurate records shall be maintained at all locations regarding personal injuries occurring at the workplace. Refer to the Company's policy on Accident/Incident Investigation and Reporting Procedures whenever first aid is required.
- 11.2 Accurate training records of all initial and refresher first aid and CPR courses will be maintained by the HSE Coordinator.

12.0 FORMS

- 12.1 A written record or First Aid Injury Log (see Appendix I) should be maintained of all supplies used from the first aid kit. The purpose of recording supplies as they are used is to track possible repetition of injuries or illnesses in the workplace

that could possibly be prevented. The written record should contain the name of the injured, date, injured body part (i.e., finger, palm, etc.), treatment provided and the materials used.

12.2 A sample First Aid Injury Log Form may be found in Appendix I.

Appendix II

MINIMUM FIRST AID KIT CONTENTS

<u>Quantity</u>	<u>Item</u>
1	Absorbent compress at least 32 sq. inches (no side smaller than 4 in.);
16	1 inch x 3 inch Band Aids;
1	5-yard roll tape;
10	.5 gram/application antiseptic packs;
2 pair	Medical exam gloves;
4	3 inch x 3 inch sterile pads;
1	40 inch x 40 inch x 56 inch triangular bandage
1	Biohazard bag
1	Universal Precaution Kit
1	Water gel (4 oz.)
1	Breathing Barrier
1	Instant Cold Pack
1	Eyewash (1 oz.)
6	Anti-Microbial Hand Wipes
1	Emergency First Aid Guide